

<b>Committee</b>	Search and Nominations Committee		
<b>Agenda Item Number</b>	10		
<b>Date paper prepared</b>	13/05/2024	<b>Date of committee meeting</b>	15/05/2024
<b>Subject</b>	Staff Director Candidates Pack		
<b>Author</b>	Matt Sierocinski King, Board Secretary		
<b>Action requested</b>	To Review and agree		
<b>Purpose of the paper</b>	<p>The Candidates Pack will be sent to all staff to serve as information to prospective candidates for the role of Non-Teaching Staff Director.</p> <p>The Committee is asked to review the contents for matters of factual accuracy, and make comments as to whether they wish to see any changes made to the pack before it is distributed to Non-Teaching Staff from the end of October.</p> <p>The Committee is also asked to approve the dates of the election.</p>		
<b>Brief summary of the paper</b>	<p>The paper details information regarding the Board of Management, the role of Staff Director along with the election process.</p> <p>The Committee is asked:</p> <ul style="list-style-type: none"> <li>- To approve the suggested election timeline below</li> <li>- other than the dates below, what other changes do they wish to</li> </ul> <p><b><u>Timeline</u></b></p> <ul style="list-style-type: none"> <li>- (no later than) *Monday 27th May at 4pm Nominations Open via email</li> <li>- Monday 10<sup>th</sup> June at 4pm Nominations Close</li> <li>- Monday 17<sup>th</sup> June at 10am Voting Opens</li> <li>- Friday 21<sup>st</sup> June at 2pm Voting Close</li> </ul> <p>*Nominations must be open for at least 2 weeks. If possible, the Returning Officer will launch nominations earlier.</p>		
<b>Consultation</b>	This Committee		
<b>Resource implications</b>	Time of the Board Secretary		
<b>Risk implications</b>	Risk 6 Governance. It is a legal requirement to hold Staff Director elections.		
<b>Link with strategy</b>	Sustainability		

<a href="#">Equality, Diversity and Inclusion</a>	N/A
<b>Island Community Impact</b>	Elections will be held online, and open to all Non-Teaching Staff
<b>Paper status</b>	<input checked="" type="checkbox"/> <b>Open</b> – The paper may be circulated to non-members of the committee and published online without restriction. <input type="checkbox"/> <b>Restricted</b> – The paper must not be circulated to non-members or published online until after the committee meeting. <input type="checkbox"/> <b>Confidential</b> - The paper must not be circulated beyond the committee members and should not be published online. [Please note papers may still be subject to Freedom of Information requests – see below].
<a href="#">Freedom of information</a>	Open If closed/ withheld, select date this will become 'open': Enter a date.