

# Finance and General Purposes Committee, Month 2, 2024-2025

Wed 25 September 2024, 16:30 - 18:30

## Agenda


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### Opening Items

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**16:30 - 16:32** **1. Welcome, Apologies, and Announcements**  
2 min  
*Information* *Graeme Howell*

**16:32 - 16:33** **2. \*Terms of Reference**  
1 min  
*Information* *Graeme Howell*

 Terms of Reference for Finance and General Purposes Committee (As Approved in June 2024).pdf (2 pages)

**16:33 - 16:34** **3. Declarations of Interest**  
1 min  
*Information* *Graeme Howell*

**16:34 - 16:37** **4. Minutes of the Previous Meeting**  
3 min  
*Decision* *Graeme Howell*

 Non-Confidential Minutes of Finance and General Purposes Committee (2024 M1).pdf (3 pages)

 Confidential Minutes of Finance and General Purposes Committee (2024 M1).pdf (4 pages)

**16:37 - 16:42** **5. Matters Arising**  
5 min  
*Discussion* *Graeme Howell*

#### 5.1. Industrial Action - (Confidential)

*Information* *Jane Lewis*

Verbal

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### Items for Decision

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### Estates and Assets

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**16:42 - 16:42** **6. Campus Redevelopment Update - (Confidential)**  
0 min  
*Discussion* *Stephen Martin*

 Item 6C - Project Facilitation Note September 2024.pdf (4 pages)

 Item 6C - Campus Redevelopment Project Update Sept 2024.pdf (3 pages)

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**16:42 - 16:47 7. Usage of Port Arthur House - (Confidential)**

5 min

*Information Jane Lewis*

Item 7C - Finance and General Purposes Q4 July 2024 COnfidential Update on Port Arthur House.pdf (4 pages)

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## Financial Monitoring

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**16:47 - 16:52 8. Draft Management Accounts - M12 2023-2024 - (Confidential)**

5 min

*Discussion Katrina Short*

Postponed to the next meeting

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**16:52 - 16:57 9. Cash Flow - M1 2024-2025 - (Confidential)**

5 min

*Discussion Katrina Short*

Item 9C - FGPC paper August 24 cashflow update.pdf (2 pages)

Item 9C - 2024\_25 cashflow forecast @ Sep24.pdf (1 pages)

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## Risk Management

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**16:57 - 17:07 10. Risk 7**

10 min

*Discussion Katrina Short*

Item 10 - Risk 7 Financial Failure - September 2024.pdf (11 pages)

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**17:07 - 17:17 11. Risk 8**

10 min

*Discussion Jane Lewis*

Item 11 - Risk Register 8 - College Estate Not Fit For Purpose Sept 24.pdf (9 pages)

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## Closing Items

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**17:17 - 17:22 12. Any Other Business**

5 min

*Discussion Graeme Howell*

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**17:22 - 17:23 13. Date of Next Meetings**

1 min

*Information Graeme Howell*

The dates of the next meetings are:

- Month 3: Wednesday 30th October at 16:30 on Teams
- Joint Meeting of Audit Committee with Finance and General Purposes Committee: Wednesday 27th November 2025 16:30 on Teams

- Month 4: Wednesday 4th December 2025 at 16:30 on Teams
- Month 5/Quarter 2: Wednesday 18th December 2025 at 16:30 on Teams
- Month 6: Wednesday 22nd January 2025 at 16:30 on Teams
- Month 7: Wednesday 26th February 2025 at 16:30 on Teams
- Month 8/Quarter 3: Wednesday 19th March 2025 at 16:30 on Teams
- Month 9: Wednesday 30th April 2025 at 16:30 on Teams
- Month 10: Wednesday 28th May 2025 at 16:30 on Teams
- Month 11/Quarter 4: Wednesday 18th June 2025 at 16:30 on Teams
- Month 12: Wednesday 23rd July 2025 at 16:30 on Teams