

Third Annual General Meeting of Shetland UHI

Wed 11 December 2024, 16:30 - 18:30

Teams

All grammatical infractions, and other minor edits are requested to be sent to the Head of Finance before the meeting.

Note as of 04/12/2024:

- Papers for Agenda Items 4-7 (inclusive) are in draft form, and may be replaced with updated versions between this date and the meeting.
- A paper for Agenda Item 9 is to follow.

Agenda

Opening Items

16:30 - 16:32 **1. Welcome and Apologies**
2 min
Information *David Sandison*

16:32 - 16:34 **2. Declarations of Interest**
2 min
Information *David Sandison*

16:34 - 16:39 **3. Minutes of the Second AGM of Shetland UHI**
5 min
Decision *David Sandison*

- 📄 Confidential Minutes of the Second Annual General Meeting of Shetland UHI (December 2023) - Amended.pdf (6 pages)
- 📄 Non-Confidential Minutes of the Second Annual General Meeting of Shetland UHI (December 2023).pdf (7 pages)

Items for Decision

16:39 - 16:39 **4. 2023-2024 Annual Internal Auditors Report - (Restricted)**
0 min
Decision *Sowmya Menon*

- 📄 Item 4R - UHI Shetland- Internal Audit Annual Report 2023-24.pdf (12 pages)

16:39 - 16:54 **5. Review of 2023-2024 Audited Accounts - (Restricted)**
15 min
Decision *Representative of External Auditors*


- 📄 Item 5C - Shetland UHI Draft Accounts_.pdf (53 pages)


16:54 - 17:09 **6. 2023-2024 Annual External Auditors Report - (Confidential)**
15 min
Decision *Representative of External Auditors*

- 📄 Item 6C - Shetland UHI Draft Annual Report.pdf (27 pages)

17:09 - 17:09 **7. 2023-2024 Annual Report of Audit Committee to the Board of Management - (Restricted)**
0 min

Decision *Claire Christey*

 Item 7C - Cover Paper for Audit Committee Report.pdf (1 pages)

 Item 7C - UHI Shetland 2023-2024 Audit Committee Annual Report.pdf (44 pages)

17:09 - 17:14 **8. Appointment of Auditors**
5 min

Decision *David Sandison*

17:14 - 17:19 **9. Resignation of Directors**
5 min

Decision *Matt Sierocinski King*

Closing Items

17:19 - 17:24 **10. Any Other Business**
5 min

Discussion *David Sandison*

17:24 - 17:26 **11. Date of Next Meeting**
2 min

Information *David Sandison*

Extra-ordinary Board of Management Meeting: Immediately after this meeting

Fourth Annual General Meeting: 16:30 10th December 2025 (provisionally)