

UHI Shetland Finance and General Purposes Committee Meeting, Month 4, 2024-2025

Wed 27 November 2024, 16:30 - 18:30

Teams

Attendees

Chair

- Graeme Howell (Interim Vice Chair of the Board of Management, Interim Chair of Finance and General Purposes Committee, Senior Independent Member)

Board Members

- David Sandison (Interim Chair of the Board of Management, Interim Chair of Search and Nominations Committee)
- Maria Bell (Independent Director)
- Brian Smith (Independent Director)

Management Team Member

- Katrina Short (Head of Finance)

Ex-Officio

- Jane Lewis (Principal - Shetland UHI)

Staff In Attendance

- Matt Sierocinski King (Board Secretary)

Apologies

- Daniel Lawson (Independent Director)
- Selina-May Miller (Non-Teaching Staff Director)

Non-Confidential Meeting minutes

Opening Items

1. Welcome, Apologies, and Announcements

Mr Howell (Interim Chair of Finance and General Purposes Committee) welcomed everyone to the meeting.

2. *Terms of Reference

Noted: The Committee noted the Terms of Reference.

3. Declarations of Interest

Mr Howell (Interim Chair of Finance and General Purposes Committee) asked if any member of the Committee had any conflict of interest with any agenda item. No such declarations were made.

4. Minutes of the Previous Meeting

Mr Howell (Interim Chair of Finance and General Purposes Committee) asked members of the Committee to review the Confidential minutes of the previous meeting for matters of accuracy. The Interim Chair of Finance and General Purposes Committee asked members of the Committee to review the Non-Confidential minutes of the previous meeting for matters of accuracy.

Decision: The Committee approved the Confidential minutes as a true and accurate record of the previous meeting.

Decision: The Committee approved the Non-Confidential minutes as a true and accurate record of the previous meeting.

Estates and Assets

There were no Estates and Assets agenda items during this meeting.

Risk Management

There were no Risk Management agenda items during this meeting.

Closing Items

9. Any Other Business

Mx Sierocinski King (Board Secretary) confirmed that this was the last meeting of the Committee to which Mr Howell (Interim Chair of Finance and General Purposes Committee) has served as Chair of the Committee. The Committee gave thanks to Mr Howell for his service. The Interim Chair of Finance and General Purposes Committee gave his thanks to the support given from Professor Lewis (Principal), the members of the Senior Management Team, and the Board

Secretary, noting that he had enjoyed his time as Chair of the Committee, and wished the Committee well.

Mr Smith (Independent Director) spoke about the media response regarding the proposed plan to investigate a move of Shetland UHI to Scalloway, and asked the Committee for their views. The Committee discussed the matter, including the support offered by the Scalloway Community Council, the parking study issue, and the general community engagement.

Professor Lewis (Principal) promoted Student Night at Mareel which was being held that evening.

10. Date of Next Meetings

The dates of the next meetings are:

- Joint Meeting of Audit Committee with Finance and General Purposes Committee:
Wednesday 4th December 2025 16:30 on Teams
- Month 5/Quarter 2: Wednesday 18th December 2025 at 16:30 on Teams
- Month 6: Wednesday 22nd January 2025 at 16:30 on Teams
- Month 7: Wednesday 26th February 2025 at 16:30 on Teams
- Month 8/Quarter 3: Wednesday 19th March 2025 at 16:30 on Teams
- Month 9: Wednesday 30th April 2025 at 16:30 on Teams
- Month 10: Wednesday 28th May 2025 at 16:30 on Teams
- Month 11/Quarter 4: Wednesday 18th June 2025 at 16:30 on Teams
- Month 12: Wednesday 23rd July 2025 at 16:30 on Teams